

Ministry for Education, Sport, Youth, Research and Innovation

Engagement of Retired Education Grades to perform teaching duties in the Ministry for Education, Sport, Youth, Research and Innovation

Nomenclatures denoting the male gender include also the female gender.

The Ministry for Education, Sport, Youth, Research and Innovation (MEYR) would like to remind all interested applicants that it has zero tolerance policy towards any form of child abuse. MEYR adheres to S.L.327.546 (Recruitment, Initial Training and Continuous Professional Development of Personnel and Protection of Minors in Compulsory Education Regulations 2016) in its recruitment process.

1.1 The Permanent Secretary, Ministry for Education, Sport, Youth, Research and Innovation (MEYR) invites applications from retired Heads of School, Deputy Heads of School formerly known as Assistant Heads of School, Education Officers, Heads of Department and Teachers/Instructors, who served in state and non-state licensed schools offering compulsory education to perform teaching duties within the State Colleges in the Ministry for Education, Sport, Youth, Research and Innovation to serve in Malta and/or Gozo for a definite period on a full-time or part-time basis, as and when required.

1.2 Applicants may apply for any of the subjects/areas/cycle taught in compulsory education, by indicating in CV the subject/s/area/cycle. For a list of subjects/areas/cycle kindly see Appendix A.

Duration of assignment and Conditions

2.1 A selected candidate will enter into a one (1) scholastic year assignment as a Retired Teacher on a definite full-time or part-time basis (which may be renewed for further periods). The selected candidate may also opt to be engaged on a reduced hour time-table basis if teaching in the secondary cycle.

2.2 School days, hours and holidays shall be as established in the Agreement between the Government of Malta and the Malta Union of Teachers signed on the 15th of July 2024.

2.3 Selected candidates must be of conduct which is appropriate to the post/position applied for. Prior to appointment, selected candidates from outside the Public Service must produce a Certificate of Conduct issued by the Criminal Records Office or other competent authority not earlier than six (6) months from the closing date of this call for applications, which should be submitted by the selected candidate within one (1) week from the date of the notification of appointment.

2.4 In terms of the requirements emanating from Directive 16, regarding the "Governing Framework for Preventing and Managing Conflicts of Interest in the Public Administration", issued by the Principal Permanent Secretary on 27th November 2023 and which came into force on 1st February 2024, the Selection Board will assess candidates' previous employments to assess potential conflicts of interest. In this respect, candidates are to provide a completely updated CV, including qualifications and employment history with their application. Any potential conflict of interest matters noted will be reported to the respective Permanent Secretary, to ensure that should the candidate be recruited, such conflicts of interest would be appropriately managed.

Moreover, selected candidates are to report any known actual, potential or apparent conflicts of interest prior to accepting an appointment, through the prescribed Declaration available at Appendix 1 to Directive 16 (available [here](#)).

Salary pegged to the position

3.1 Chosen retired teachers/instructors who return to teach, will be remunerated at the Salary Scale and step on which they retired, including all relevant applicable allowances, on presentation of evidence (testimonials/documents) to the satisfaction of management.

3.2 Chosen Heads of School, Deputy Heads of School formerly known as Assistant Heads of School, Education

Officers, and Heads of Department who return to teach, will be remunerated at the maximum of Salary Scale 7 (which is the maximum of a teacher's Salary), including all relevant applicable allowances.

3.3 Mid-day break supervision will be paid at an hourly applicable rate established every scholastic year.

3.4 A selected applicant will also be entitled to the annual bonus and the weekly income supplement both in full if working on a full-time basis or on a pro-rata basis according to the number of contact and non-contact hours worked if working on a part-time basis, provided however that these are not already being enjoyed by him/her under any of the provisions of the Social Security Act.

Duties

4. The job duties for the position of Retired Teacher may be viewed in Annex A attached to this Circular.

Eligibility Requirements

5.1 By the closing time and date of this call for applications, applicants must be:

- i. a. citizens of Malta; **or**
- b. citizens of the other Member States of the European Union who are entitled to equal treatment to Maltese citizens in matters of employment by virtue of EU legislation and treaty provisions dealing with the free movement of workers; **or**
- c. citizens of any other country who are entitled to equal treatment to Maltese citizens in matters related to employment by virtue of the application to that country of EU legislation and treaty provisions dealing with the free movement of workers; **or**
- d. any other persons who are entitled to equal treatment to Maltese citizens in matters related to employment in terms of the law or the above-mentioned EU legislation and treaty provisions, on account of their family relationship with persons mentioned in paragraph (a), (b) or (c); **or**
- e. third country nationals who have been granted long-term resident status in Malta under regulation 4 of the "Status of Long-Term Residents (Third Country Nationals) Regulations, 2006" or who have been granted a residence permit under regulation 18(3) thereof, together with family members of such third country nationals who have been granted a residence permit under the "Family Reunification Regulations, 2007"; **or**
- f. in possession of a residence document issued in terms of the "Residence Status of United Kingdom Nationals and their Family Members in Malta in accordance with the Agreement on the Withdrawal of the United Kingdom and Northern Ireland from the European Union and the European Atomic Energy Community Regulations".

The advice of the Citizenship Unit within Community Malta Agency and the Expatriates Unit within Identita` should be sought as necessary in the interpretation of the above provisions.

The appointment of candidates referred to at (b), (c), (d) and (e) above would necessitate the issue of an employment licence in so far as this is required by the Immigration Act and subsidiary legislation. Jobsplus should be consulted as necessary on this issue.

- ii. able to communicate in the Maltese and English languages in order to sufficiently and adequately carry out the duties applied for;
- iii. retired Teachers/Instructors, Heads of School, Deputy Heads of School formerly known as Assistant Heads of School, Education Officers and Heads of Department who:

(a) have reached retirement age (not older than seventy (70) years of age);

and

(b) are in possession of a Teacher's Warrant (Permanent);

and

(c) have at least five (5) scholastic years teaching experience in the subject/area/cycle applied for in a licensed school offering compulsory education.

Submission of Supporting Documents

6.1 Qualifications and experience claimed must be supported by certificates/transcripts and/or testimonials, copies of which are to be scanned and sent through the Education Recruitment Portal on <https://edurecruitment.gov.mt>.

6.2 Original certificates and/or testimonials are to be invariably produced for verification at the interview.

Selection Procedure

7.1 Eligible applicants will be assessed by a Selection Board to determine their suitability for the position. The maximum mark for this selection process is 100% and the pass mark is 50%.

7.2 Due consideration will be given to applicants who, besides the requisites indicated in paragraph 5.1, have proven relevant work experience.

Submission of Applications

8.1 Applications are to be submitted, for the attention of the Ministry for Education, Sport, Youth, Research and Innovation, through the Online Education Recruitment Portal **only** at the following address: <https://edurecruitment.gov.mt>. Applications are to include a Curriculum Vitae, completely up-to-date (which should include a list of qualifications held by applicant and the employment history).

The closing date of the receipt of applications is **5.15 pm (Central European Time) of Thursday, 31st December, 2026**. A computer-generated email will be sent as an acknowledgement of the application. Further details concerning the submission of applications are contained in the general provisions referred to below.

8.2 However, due to the exigencies of MEYR, the selection process will initially consider, applications received by **1.30 pm (Central European Time) of Monday, 30th June, 2025**. Should you require assistance with the application kindly contact Edu Servizz.gov on telephone number 2598 0000.

8.3 It is the responsibility of the applicants not to leave until the last moment for submission of their application.

8.4 Applications which are received after closing date and time (i.e. late applications) are not allowed.

8.5 Applicants are granted up to two (2) working days after closing date and time of this call for applications, to submit any incorrect or incomplete or missing documents.

Other General Provisions

9. Other general provisions concerning this call for applications, with particular reference to:

- applicable benefits, conditions and rules/regulations;
- lateral applications;
- reasonable accommodation for registered persons with disability;
- submission of recognition statements in respect of qualifications;
- qualifications at a higher level;
- comparative level of public sector employees;
- renouncement of pending applications;
- publication of the result;
- medical examination;
- the process for the submission of petitions concerning the result;
- access to application forms and related details;
- retention of documents;

may be viewed by accessing the
address https://publicservices.gov.mt/en/people/Documents/Recruitment_GenProvs/General%20Provisions_ENG.pdf.

These general provisions are to be regarded as an integral part of this call for applications.