



**Circular No. DGPM 12/2026**

**Date: 19th June 2026**

**Internal call for applications to perform duties as a Peripatetic Health and Safety  
Teacher for Schools in Malta**

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**1.0 Introduction**

1.1 The Department for People Management is inviting applications from teachers/instructors to perform duties as a Peripatetic Health and Safety Teacher for Schools in Malta.

**2.0 Eligibility Criteria**

2.1 Applicants must:

- be in possession of a Teacher's Warrant (**Permanent or Temporary**);
- have a minimum of two (2) scholastic years teaching experience.

2.2 Supply Teachers who have obtained **indefinite status** and have the required eligibility criteria mentioned in 2.1 are also eligible to apply.

2.3 Applicants in possession of a recognised qualification in Health and Safety at MQF Level 5 or higher will be given preference.

**3.0 Duties and Responsibilities**

3.1 The duties and responsibilities of the selected candidate shall include:

- (a) performing all the duties of a teacher;
- (b) delivering courses related to Health and Safety e.g. Basic Life Support, First Aid, etc.;
- (c) delivering a Health & Safety (H&S) awareness programme across all student population;
- (d) preparing a comprehensive programme of work, including clear learning outcomes, and submitting these to the H&S Education Officer (EO), maintaining records of all work carried out as well as lesson/talk plans and submitting these as instructed by the H&S EO and/or the respective Head of College Network as and when requested;
- (e) taking personal initiative to organise H&S days on a College level;
- (f) providing opportunities, and actively participating in same, for all the school community to receive awareness and hands-on training on various H&S topics;

- (g) presenting and disseminating exemplars of good practice to other H&S teachers as well as all College staff (including continuous professional development sessions);
- (h) helping in creating and disseminating printed and electronic information to all schools, related to H&S issues and the implementation of good practices;
- (i) advising on and promoting H&S in schools;
- (j) keeping abreast of new developments regarding H&S matters both at national and international level;
- (k) familiarise oneself with any reports prepared for the school by other professionals. and support the school in taking any necessary control measures;
- (l) conducting Risk Assessment/s of College schools' premises and other sections/units/venues during the scholastic year, reporting on the findings, reviewing the risk assessments periodically and updating the relevant documents as necessary (including risk assessments related to temporary works);
- (m) conducting specialised risk assessment/s such as Risk Assessment for pregnant educators;
- (n) suggesting to the Head of School the necessary measures to eliminate or control existing and/or potential hazards, such that appropriate remedial action is taken;
- (o) keeping an updated H&S school file as per relevant H&S guidelines and regulations:
- (p) noting complaints by member/s of staff and students concerning health, safety and hygiene at school and referring to the Head of School (including reports in writing) those complaints that require further investigation;
- (q) recommending the adequate provision of materials and equipment for fire-fighting and First Aid as necessary and seeing that regular maintenance of such equipment is adequately carried out;
- (r) acting as the designated worker appointed by the employer who shall be responsible for Health & Safety measures particularly fire-fighting and evacuation of premises;
- (s) preparing and implementing a plan for forced evacuation of the premises and holding drills (as per different potential emergencies) at least once a term during the scholastic year, keeping a record of the audit of each drill. The H&S teacher is expected to take a leading role in such procedures. Record of such drills are to be forwarded to the H&S Unit as per instructions given from time to time;
- (t) ensuring that the school has a system in place whereby, for H&S reasons related to emergency evacuation, all students and staff present at any particular time can be accounted for. Such information should be recorded in a manner that can be easily referred to during an emergency evacuation;
- (u) disseminating literature, posters and other educational material in connection with H&S;
- (v) organising a programme of activities, such as talks, seminars, courses and exhibitions for students, teachers and parents to promote H&S;

- (w) successfully and actively following all training provided by the Directorates and, where applicable, deliver educational talks/presentations within the school community as per training provided;
- (x) performing any other duties requested from time to time according to the exigencies of the service.

#### **4.0 Duration of assignment and conditions**

- 4.1 The selected candidate will be deployed with the Health and Safety Unit. It is important to note that the teacher will be required to visit all assigned schools in accordance with the forecasted schedule and any prevailing exigencies, including shared arrangements between schools.
- 4.2 A selected candidate will be obliged to serve one (1) full scholastic year stipulated by this call for application except for situations deemed by the Directors General DES / People Management Department PMD as special circumstances. In such eventuality, the successful candidate may **lose the right** to revert to the College/school/section where s/he was serving in prior to applying, even if the successful candidate would have only served for a short period of time.

#### **5.0 General Provisions**

- 5.1 The general provisions governing the lateral posts are to be considered as an integral part of this internal call for applications and may be viewed in Annex A attached to this circular.
- 5.2 Applications can **only** be submitted through the following link: <https://edurecruitment.gov.mt> which will be available till **13:30 hours (Central European Time) of Tuesday, 07th July, 2026.**
- 5.3 Applicants are strongly advised not to wait until the last day to submit their applications since heavy internet traffic or a fault with the internet connection could lead to difficulties in submission. The People Management Department cannot be held responsible for any delay due to such difficulties.
- 5.4 Applicants in receipt of a notification via the edurecruitment portal to attend for the interview and who are no longer interested or cannot keep the interview should use the links provided in the e-mail received.

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**Director General**  
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